

ABE LEVEL 6 EXTENDED DIPLOMA IN HUMAN RESOURCE MANAGEMENT

Programme Description

This programme will help learners to analyse the employment relationship and the way people are managed in the workplace. It explores the wider workplace, the labour market and economic forces shaping the world of work, technological changes, employment regulations and tools to tackle human resource problem. The world of work is fast changing so an understanding of how this all affects the way people are managed in the workplace is of great significance and value theoretically and practically.

The qualification is equivalent to QCF Level 6. This level is the academic equivalent to Year 2 of a UK University honours Degree and is accredited by the Qualification and Curriculum Authority (QCA).

Programme Objectives: Candidates will be able to:

- To provide competence in the theory, procedures and practice of Personal Administration and Human Resource Management.
- To provide the qualifications necessary to work in a Personnel or HRM Department
- To enable students to proceed their further studies and enhance their career prospects.

Programme Structure: This programme is made of nine modules and four optional modules as follows:

Compulsory Units:

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| • The Business Environment | • Human Resource Management |
| • Organisational Behaviour | • Human Resource Development |
| • People Planning and Resourcing | • Employment Relations |
| • Strategic Human Resource Management | • Managing Organisational Change and Development |
| • Performance Management and Reward | |

Plus Two Optional Units from Group A:

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| • Principles of Business Law | • Quantitative Methods for Business Management |
| • Managing the Customer Relationship | • Personnel Information Systems |

And Two Optional Units from Group B:

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| • Corporate Strategy and Planning | • Managing in Organisations |
| • Project Management | |

Career Opportunities: Once you complete your course, you can choose to work in human resource sector at an entry level. You can find employment within the public service, private and government organisations.

Duration/Delivery Method: 24 Months full-time and face-to-face

Entry requirement: Applicants must have attained one of the following entry requirements:

- ABE Certificate level 5
- Two "A" Level passes plus four GCSE passes at Grade A, B or C, two of which must be English and Mathematics
- Overseas qualifications which may be accepted by the Registrar as being equivalent to the above
- ABE also welcomes applications from candidates without formal qualifications who have been in appropriate employment for at least two years. A reference letter from employer(s) must accompany such applications
- Students whose first language is not English will need an IELTS overall score of 5.5

Start Dates: For information regarding start dates for LCEM programmes, please refer to the following website: <https://lcem.com/Course/dates>

ABE Registration: Students should also register with ABE and be accepted for a particular level of examination. Membership registration can take place at any time of the year

Examination: The examinations are set and marked ABE and held twice a year in June and December. All subjects will be assessed by a written external examination of three hours duration.

June examinations: Register by the first Friday in March **December examinations:** Register by the first Friday in September

Grading: Grade A - 70%+ Distinction, Grade B - 55-69% Credit, Grade C - 40-54% Pass, Grade D - 30-39% Fail, Grade E - 29% and below Fail

Results: Candidates will be notified individually of their results normally about two months after the examinations.

Award Conditions: ABE Diploma in Business Management (Level 5) will be awarded when a student successfully passed all modules. A module is passed when an overall module mark of 40% or more is attained.

Accreditation Status: ABE is accredited to award ABE Diploma in Human Resource Management (Level 5) qualification by the Qualification and Curriculum Authority (QCA)

University Progression: After completion of this course, apply to enter the second year of a human resource management-related undergraduate programme at a UK university.

Fees: For information regarding fees for LCEM programmes, please refer to the following website: www.lcem.com