

## ABE LEVEL 5 DIPLOMA IN HUMAN RESOURCE MANAGEMENT (HIGHER)

### Programme Description

This programme will help learners to analyse the employment relationship and the way people are managed in the workplace. It explores the wider workplace, the labour market and economic forces shaping the world of work, technological changes, employment regulations and tools to tackle human resource problem. The world of work is fast changing so an understanding of how this all affects the way people are managed in the workplace is of great significance and value theoretically and practically.

The qualification is equivalent to QCF Level 5. This level is the academic equivalent to 40 Credits of a UK University honours Degree and is accredited by the Qualification and Curriculum Authority (QCA).

**Programme Objectives:** Candidates will be able to:

- To provide competence in the theory, procedures and practice of Personal Administration and Human Resource Management.
- To provide the qualifications necessary to work in a Personnel or HRM Department
- To enable students to proceed their further studies and enhance their career prospects.

**Programme Structure:** This programme is made of nine modules which are as follows:

#### Part 1 (4 subjects)

- Organisational Behaviour
- Economics Principles and Their Application to Business
- Human Resource Management
- Human Resource Development

#### Part 2 (5 subjects in total to be taken)

- Employment Relations
- People Planning and Resourcing
- Personnel Information Systems
- Human Resource Management in Action

**Plus either** Principles of Business Law **or** Quantitative Methods for Business and Management

**Career Opportunities:** Once you complete your course, you can choose to work in human resource sector at an entry level. You can find employment within the public service, private and government organisations.

**Duration/Delivery Method:** 12 Months full-time and face-to-face

**Entry requirement:** Applicants must have attained one of the following entry requirements:

- ABE Certificate
- Two "A" Level passes plus four GCSE passes at Grade A, B or C, two of which must be English and Mathematics
- Overseas qualifications which may be accepted by the Registrar as being equivalent to the above
- ABE also welcomes applications from candidates without formal qualifications who have been in appropriate employment for at least two years. A reference letter from employer(s) must accompany such applications
- Students whose first language is not English will need an IELTS overall score of 4.0

**Start Dates:** For information regarding start dates for LCEM programmes, please refer to the following website: <https://lcem.com/Course/dates>

**ABE Registration:** Students should register with ABE and be accepted for a particular level of examination. Membership registration can take place at any time of the year

**Examination:** The examinations are set and marked ABE and held twice a year in June and December. All subjects will be assessed by a written external examination of three hours duration.

**June examinations:** Register by the first Friday in March **December examinations:** Register by the first Friday in September

**Grading:** Grade A - 70%+ Distinction, Grade B - 55-69% Credit, Grade C - 40-54% Pass, Grade D - 30-39% Fail, Grade E - 29% and below Fail

**Results:** Candidates will be notified individually of their results normally about two months after the examinations.

**Award Conditions:** ABE Diploma in Business Management (Level 5) will be awarded when a student successfully passed all modules. A module is passed when an overall module mark of 40% or more is attained.

**Accreditation Status:** ABE is accredited to award ABE Diploma in Human Resource Management (Level 5) qualification by the Qualification and Curriculum Authority (QCA)

**University Progression:** After completion of this course, apply to enter the second year of a human resource management-related undergraduate programme at a UK university.

**Fees:** For information regarding fees for LCEM programmes, please refer to the following website: [www.lcem.com](http://www.lcem.com)