

Helping people build successful and secured future



Prospectus



**LONDON COLLEGE OF
ENGINEERING AND MANAGEMENT
(LCEM)**



Course Information

ABE Courses

The Association of Business Executives (ABE) is a professional membership body and an examination board. ABE develops business and management qualifications at Certificate, Diploma, Advanced Diploma and Postgraduate Diploma level. ABE qualifications provide progression routes to degree and Masters programmes worldwide (www.abeuk.com)

ABE Business Management

The Business Management programme is accredited by Ofqual. The four levels of the BM programme examine many areas of business and management, from marketing to economics and accounting. The Diploma in Business Management starts at level 4, and enables you to progress through the Higher Diploma at level 5, up to the Graduate Diploma at level 6 (and beyond that to ABE's level 7 Diploma).

ABE Graduated Integrated Diploma

The GID Course is complete stand-alone management qualifications covering theory, practical application and strategy across the 13 units. Students may study the units in any order or may approach their studies by subject area, for example taking Organisational Behaviour and Managing in Organisations or Financial Accounting and Corporate Finance at the same examination sitting.

ABE Human Resources Management

The programme introduces students to the academic disciplines that underlie the effective management of the human resource, and proceeds to explore the theory, practice and strategy of human resource management. Students who complete the ABE programme will find their HRM skills and their own marketability within the workplace enhanced. They will also be well prepared for further study and university degrees.

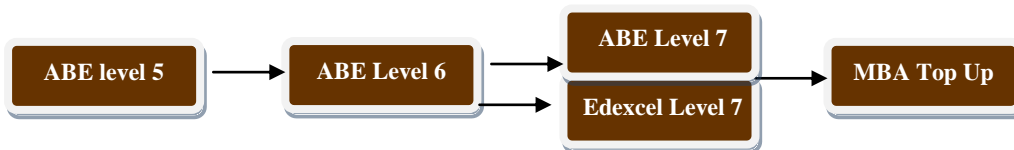
ABE Travel, Tourism and Hospitality Management

The programme introduces students to the principles and practice of modern tourism and explores issues such as ecotourism and sustainable tourism. Students holding this qualification will be confident in applying key business and management concepts to this growing sector.

ENTRY REQUIREMENT

Levels Courses	Higher Diploma Level 5	Extended Diploma Level 6	Graduate Integrated Diploma Level 6	Postgraduate Diploma Level 7
Business Management	- Any ABE Level 4 Diploma or equivalent - Any Level 3 qualification or equivalent - 2 years' relevant work experience - English proficiency. (IELTS 4.0 in each area) or equivalent and Mathematics	- Any ABE Level 5 Diploma or equivalent - Any Level 3 qualification or equivalent - 2 years' relevant work experience - English proficiency. (IELTS 5.5 in each area) or equivalent and Mathematics	- ABE level 6 Diploma - Degree in related subject area or other internationally recognised relevant qualification at Level 6 - 5 years' relevant senior management experience - English proficiency. (IELTS 5.5 in each area) or equivalent and Mathematics	
Human Resources Management				
Travel Tourism & Hospitality Management				

PROGRESS ROUTE AT LCEM



How to apply

Apply online or download LCEM application form from the website: www.lcoem.com

Completed application form should be returned with the following documents:

- Passport and Visa
- Proof of Qualifications
- Evidence of work experience, where applicable
- One passport-sized photograph

To Admissions

LCEM House, 15 Spray Street,
Woolwich, London SE18 6AP

Tel.: +44-2088546158 Fax: +44-2088547916

Email: admin@lcoem.com Web: www.lcoem.com



ABE LEVEL 5 DIPLOMA IN BUSINESS MANAGEMENT (HIGHER)

Programme Description

This programme delivers the value of business management by looking at the need of the management in any business, the reality of work, and the rewards and challenges of being a manager in a business organisation. Whatever you do in your professional life, the chances are that it will involve some business and management is universally needed in all organisations.

Organisations that are well managed develop a loyal customer base, grow, and prosper. By studying business management, you shall be able to recognize poor management in business organisation and work to get it corrected. In addition, you shall be able to recognize good business management and encourage it. The qualification is equivalent to QCF Level 5. This level is the academic equivalent of 40 credits of a UK University honours Degree and is accredited by Office of Qualifications and Examinations Regulation (Ofqual).

Programme Structure: This programme is made of nine modules which are as follows:

Diploma Part 1

- Economic Principles and their Application to Business
- Organisational Behaviour
- Financial Accounting
- Quantitative Methods for Business and Management

Diploma Part 2

- Marketing Policy, Planning and Communication
- Human Resource Management
- Management in Action

Plus two from

- Managerial Accounting
- Principles of Business Law
- Systems Analysis and Design
- Concepts and Principles of Islamic Economics

Career Opportunities: ABE Diploma in Business Management offers career opportunities in Marketing, Finance, Operations, Accounting, Human Resources and many other departments in organisations.

Awarding Body: Association of Business Executives (ABE) is a professional membership body and an examination board. ABE develop business and management qualifications at Certificate, Diploma, Advanced Diploma and Postgraduate Diploma level. ABE qualifications provide progression routes to degree and Masters programmes worldwide.

Duration/Delivery Method: 12 Months full-time and face-to-face

Entry requirement: Applicants must have obtained one or more of the following:

- ABE Certificate
- Two "A" Level passes plus four GCSE passes at Grade A, B or C, two of which must be English and Mathematics
- Equivalent overseas qualifications
- ABE also welcomes applications from candidates without formal qualifications who have been in appropriate employment for at least two years.
- Students whose first language is not English will need an IELTS overall score of 4.0

ABE Registration: Registration Fee: GBP50

Students should also register with ABE and be accepted for a particular level of examination. Membership registration can take place at any time of the year

Examination: The examinations are set and marked ABE and held twice a year in June and December. All subjects will be assessed by a written external examination of three hours duration.

June examinations: Register by the first Friday in March **December examinations:** Register by the first Friday in September

Grading: Grade A - 70%+ Distinction, Grade B - 55-69% Credit, Grade C - 40-54% Pass, Grade D - 30-39% Fail, Grade E - 29% and below Fail

Accreditation Status: ABE is accredited to award ABE Diploma in Business Management (Level 5) qualification by Office of Qualifications and Examinations Regulation (Ofqual).

University Progression: After completion of this course, apply to enter the second year of a business management-related undergraduate programme at a UK university.

Fees: For information regarding fees for LCEM programmes, please refer to the following website: <https://lcoem.com>

ABE LEVEL 5 DIPLOMA IN HUMAN RESOURCE MANAGEMENT (HIGHER)

Programme Description

This programme will help learners to analyse the employment relationship and the way people are managed in the workplace. It explores the wider workplace, the labour market and economic forces shaping the world of work, technological changes, employment regulations and tools to tackle human resource problem. The world of work is fast changing so an understanding of how this all affects the way people are managed in the workplace is of great significance and value theoretically and practically.

The qualification is equivalent to QCF Level 5. This level is the academic equivalent to 40 Credits of a UK University honours Degree and is accredited by the Qualification and Curriculum Authority (QCA).

Programme Objectives: Candidates will be able to:

- To provide competence in the theory, procedures and practice of Personal Administration and Human Resource Management.
- To provide the qualifications necessary to work in a Personnel or HRM Department
- To enable students to proceed their further studies and enhance their career prospects.

Programme Structure: This programme is made of nine modules which are as follows:

Part 1 (4 subjects)

- Organisational Behaviour
- Economics Principles and Their Application to Business
- Human Resource Management
- Human Resource Development

Part 2 (5 subjects in total to be taken)

- Employment Relations
- People Planning and Resourcing
- Personnel Information Systems
- Human Resource Management in Action

Plus either Principles of Business Law **or** Quantitative Methods for Business and Management

Career Opportunities: Once you complete your course, you can choose to work in human resource sector at an entry level. You can find employment within the public service, private and government organisations.

Duration/Delivery Method: 12 Months full-time and face-to-face

Entry requirement: Applicants must have attained one of the following entry requirements:

- ABE Certificate
- Two "A" Level passes plus four GCSE passes at Grade A, B or C, two of which must be English and Mathematics
- Overseas qualifications which may be accepted by the Registrar as being equivalent to the above
- ABE also welcomes applications from candidates without formal qualifications who have been in appropriate employment for at least two years. A reference letter from employer(s) must accompany such applications
- Students whose first language is not English will need an IELTS overall score of 4.0

Start Dates: For information regarding start dates for LCEM programmes, please refer to the following website:

<https://lcem.com/Course/dates>

ABE Registration: Students should register with ABE and be accepted for a particular level of examination. Membership registration can take place at any time of the year

Examination: The examinations are set and marked ABE and held twice a year in June and December. All subjects will be assessed by a written external examination of three hours duration.

June examinations: Register by the first Friday in March **December examinations:** Register by the first Friday in September

Grading: Grade A - 70%+ Distinction, Grade B - 55-69% Credit, Grade C - 40-54% Pass, Grade D - 30-39% Fail, Grade E - 29% and below Fail

Results: Candidates will be notified individually of their results normally about two months after the examinations.

Award Conditions: ABE Diploma in Business Management (Level 5) will be awarded when a student successfully passed all modules. A module is passed when an overall module mark of 40% or more is attained.

Accreditation Status: ABE is accredited to award ABE Diploma in Human Resource Management (Level 5) qualification by the Qualification and Curriculum Authority (QCA)

University Progression: After completion of this course, apply to enter the second year of a human resource management-related undergraduate programme at a UK university.

Fees: For information regarding fees for LCEM programmes, please refer to the following website: www.lcoem.com

ABE LEVEL 5 DIPLOMA IN TRAVEL, TOURISM AND HOSPITALITY MANAGEMENT

Programme Description

This programme delivers hospitality and tourism-related knowledge and core skills underpinned by a solid foundation in key aspects of travel, tourism and hospitality management. It is designed both to equip learners with information and the abilities to apply it in the real world business environment. It prepares learners for junior managerial roles in hospitality industry on management of hospitality operations in hotels, restaurants, cruise ships, amusement parks, and destination marketing organizations, convention centres, country clubs and related industries. The travel and tourism industry is dynamic, wide-ranging and fast-growing.

This qualification is equivalent to QCF Level 5. This level is the academic equivalent to 40 Credits of a UK University honours Degree and is accredited by the Qualification and Curriculum Authority (QCA).

Programme Objectives: Students will be able to:

- Understand the main historical landmarks in the development of travel, tourism and hospitality in both a developed and developing-country context.
- Identify the nature of tourism and tourists in the context of contemporary societies
- Explain the growth of international tourism and the changing spatial patterns in tourist travel and the interrelationships between the public and private sectors in the context of tourism
- Analyse the determinants of demand and supply and the propensity to travel and understand the interaction between supply and demand in travel, tourism and hospitality
- Evaluate the positive and negative economic impacts of tourism, socio-cultural impacts of Tourism, and environmental impacts of tourism (natural and built)
- Demonstrate knowledge of tourism planning and the concept of sustainable development
- Explore current and future trends in international tourism from the perspective of all major stakeholders – consumers, the industry, government and the wider community

Programme Structure: This programme is made of three modules and two optional modules as follows:

Three Compulsory Units:

- Strategic Hospitality Management
- International Travel, Tourism and Hospitality
- Sustainable Tourism Planning and Development

Plus Two Optional Units from:

- Strategic Marketing Management
- Strategic Human Resource Management
- Project Management

Career Opportunities: Once you complete your course, you can choose to work in almost any hospitality and service sector. You can find employment with the public service, hotels, clubs, resorts, airlines, tour operators, travel agency, transport and cargo companies, museums, national tourism organisations, as well as businesses dealing with food services, events management, entertainment promotion, and exhibitions and conventions.

Duration/Delivery Method: 12 Months full-time and face-to-face

Entry requirement:

Applicants must have obtained one of the following::

- ABE Certificate
- Two "A" Level passes plus four GCSE passes at Grade A, B or C, two of which must be English and Maths
- Overseas qualifications which may be accepted by the Registrar as being equivalent to the above
- ABE also welcomes applications from candidates without formal qualifications who have been in appropriate employment for at least two years. A reference letter from employer(s) must accompany such applications
- Students whose first language is not English will need an IELTS overall score of 4.0

Start Dates: For information regarding start dates for LCEM programmes, please refer to LCEM website: www.lcoem.com

Grading: Grade A - 70%+ Distinction, Grade B - 55-69% Credit, Grade C - 40-54% Pass, Grade D - 30-39% Fail, Grade E - 29% and below Fail

Award Condition: ABE Diploma in Business Management (Level 5) will be awarded when a student successfully passed all modules. A module is passed when an overall module mark of 40% or more is attained.

University Progression: After completion of this course, apply to enter the second year of a human resource management-related undergraduate programme at a UK university.

Fees: For information regarding fees for LCEM programmes, please refer LCEM website: www.lcoem.com

ABE LEVEL 6 DIPLOMA IN BUSINESS MANAGEMENT (GRADUATE INTEGRATED)

Programme Description

This programme delivers the value of business management by looking at the need of the management in any business, the reality of work, and the rewards and challenges of being a manager in a business organisation. Whatever you do in your professional life, the chances are that it will involve some business and management is universally needed in all organisations. Organisations that are well managed develop a loyal customer base, grow, and prosper. By studying business management, you shall be able to recognize poor management in business organisation and work to get it corrected. In addition, you shall be able to recognize good business management and encourage it. The qualification is equivalent to QCF Level 6. This level is the academic equivalent to Year 2 of a UK University honours Degree and is accredited by Office of Qualifications and Examinations Regulation (Ofqual).

Programme Structure: This programme is made of nine core modules and two Optional module from two groups as follows:

Compulsory Units

- Quantitative Methods for Business Management
- Financial Accounting
- Organisational Behaviour
- Corporate Strategy and Planning
- International Business Case Stud
- The Business Environment
- Marketing Policy, Planning and Communication
- Human Resource Management
- Managing in Organisations

Plus Two Optional Units from Group A:

- Principles of Business Law
- Managerial Accounting
- Economics for Business
- Managing the Customer Relationship
- Entrepreneurship and Business Development

Plus Two Optional Units from Group B:

- Strategic Marketing Management
- Strategic Human Resource Management
- Project Management
- Corporate Finance

Career Opportunities: ABE Diploma in Business Management offers career opportunities in Marketing, Finance, Operations, Accounting, Human Resources and many other departments in organisations.

Awarding Body: Association of Business Executives (ABE) is a professional membership body and an examination board. ABE develop business and management qualifications at Certificate, Diploma, Advanced Diploma and Postgraduate Diploma level. ABE qualifications provide progression routes to degree and Masters programmes worldwide.

Duration/Delivery Method: 24 Months full-time and face-to-face

Entry requirement: Applicants must have obtained one or more of the following:

- Two GCE A levels or any Level 3 equivalent together with four GCSEs at Grade C or above, including English and Mathematics
- BTEC National Diploma
- Three passes at LCCI level 3
- City & Guilds/Pitman qualifications – three passes at professional/NVQ Level 3
- An 'Access' Certificate from a UK College of Further Education
- Any NVQ qualifications at Level 3
- Students whose first language is not English will need an IELTS overall score of 5.5

In addition, ABE welcomes applications for student membership from intending Diploma candidates who, although not holding a formal entry qualification, have been in appropriate employment for at least 2 years. A signed reference letter from employer(s) must accompany all such applications.

ABE Registration: Students should also register with ABE and be accepted for a particular level of examination. Membership registration can take place at any time of the year

Examination: The examinations are set and marked ABE and held twice a year in June and December. All subjects will be assessed by a written external examination of three hours duration.

June examinations: Register by the first Friday in March **December examinations:** Register by the first Friday in September

Grading: Grade A - 70%+ Distinction, Grade B - 55-69% Credit, Grade C - 40-54% Pass, Grade D - 30-39% Fail, Grade E - 29% and below Fail

Accreditation Status: ABE is accredited to award ABE Diploma in Business Management (Level 5) qualification by Office of Qualifications and Examinations Regulation (Ofqual).

University Progression: After completion of this course, apply to enter the second year of a business management-related undergraduate programme at a UK university.

Fees: For information regarding fees for LCEM programmes, please refer to the following website: www.lcoem.com

ABE LEVEL 6 DIPLOMA IN BUSINESS MANAGEMENT (GRADUATE)

Programme Description

This programme delivers the value of business management by looking at the need of the management in any business, the reality of work, and the rewards and challenges of being a manager in a business organisation. Whatever you do in your professional life, the chances are that it will involve some business and management is universally needed in all organisations.

Organisations that are well managed develop a loyal customer base, grow, and prosper. By studying business management, you shall be able to recognize poor management in business organisation and work to get it corrected. In addition, you shall be able to recognize good business management and encourage it. The qualification is equivalent to QCF Level 6. This level is the academic equivalent to Year 2 of a UK University honours Degree and is accredited by Office of Qualifications and Examinations Regulation (Ofqual).

Programme Structure: This programme is made of three core modules and Two Optional modules as follows:

Compulsory Units

- Corporate Strategy and Planning
- Managing in Organisations
- International Business Case Study

Plus Two Optional Units from:

- Strategic Marketing Management
- Strategic Human Resource Management
- Project Management
- Corporate Finance

Career Opportunities: ABE Diploma in Business Management offers career opportunities in Marketing, Finance, Operations, Accounting, Human Resources and many other departments in organisations.

Awarding Body: Association of Business Executives (ABE) is a professional membership body and an examination board. ABE develop business and management qualifications at Certificate, Diploma, Advanced Diploma and Postgraduate Diploma level. ABE qualifications provide progression routes to degree and Masters programmes worldwide.

Duration/Delivery Method: 24 Months full-time and face-to-face

Entry requirement: Applicants must have obtained one or more of the following:

- Two GCE A levels or any Level 3 equivalent together with four GCSEs at Grade C or above, including English and Mathematics
- BTEC National Diploma
- Three passes at LCCI level 3
- City & Guilds/Pitman qualifications – three passes at professional/NVQ Level 3
- An 'Access' Certificate from a UK College of Further Education
- Any NVQ qualifications at Level 3

In addition, ABE welcomes applications for student membership from intending Diploma candidates who, although not holding a formal entry qualification, have been in appropriate employment for at least 2 years. A signed reference letter from employer(s) must accompany all such applications.

ABE Registration: Students should also register with ABE and be accepted for a particular level of examination. Membership registration can take place at any time of the year

Examination: The examinations are set and marked ABE and held twice a year in June and December. All subjects will be assessed by a written external examination of three hours duration.

June examinations: Register by the first Friday in March **December examinations:** Register by the first Friday in September

Grading: Grade A - 70%+ Distinction, Grade B - 55-69% Credit, Grade C - 40-54% Pass, Grade D - 30-39% Fail, Grade E - 29% and below Fail

Accreditation Status: ABE is accredited to award ABE Diploma in Business Management (Level 5) qualification by Office of Qualifications and Examinations Regulation (Ofqual).

University Progression: After completion of this course, apply to enter the second year of a business management-related undergraduate programme at a UK university.

Fees: For information regarding fees for LCEM programmes, please refer to the following website: <https://lcoem.com>

ABE LEVEL 6 DIPLOMA IN HUMAN RESOURCE MANAGEMENT (GRADUATE)

Programme Description

This programme will help learners to analyse the employment relationship and the way people are managed in the workplace. It explores the wider workplace, the labour market and economic forces shaping the world of work, technological changes, employment regulations and tools to tackle human resource problem. The world of work is fast changing so an understanding of how this all affects the way people are managed in the workplace is of great significance and value theoretically and practically.

The qualification is equivalent to QCF Level 6. This level is the academic equivalent to Year 2 of a UK University honours Degree and is accredited by the Qualification and Curriculum Authority (QCA).

Programme Objectives: Candidates will be able to:

- To provide competence in the theory, procedures and practice of Personal Administration and Human Resource Management.
- To provide the qualifications necessary to work in a Personnel or HRM Department
- To enable students to proceed their further studies and enhance their career prospects.

Programme Structure: This programme is made of three modules and two optional modules as follows:

Compulsory Units:

- Strategic Human Resource Management
- Managing Organisational Change and Development
- Performance Management and Reward

Plus Two Optional Units from:

- Corporate Strategy and Planning
- Managing in Organisations
- Project Management

Career Opportunities: Once you complete your course, you can choose to work in human resource sector at an entry level. You can find employment within the public service, private and government organisations.

Duration/Delivery Method: 24 Months full-time and face-to-face

Entry requirement: Applicants must have attained one of the following entry requirements:

- ABE Certificate level 5
- Two "A" Level passes plus four GCSE passes at Grade A, B or C, two of which must be English and Mathematics
- Overseas qualifications which may be accepted by the Registrar as being equivalent to the above
- ABE also welcomes applications from candidates without formal qualifications who have been in appropriate employment for at least two years. A reference letter from employer(s) must accompany such applications
- Students whose first language is not English will need an IELTS overall score of 5.5

ABE Registration:

Students should also register with ABE and be accepted for a particular level of examination. Membership registration can take place at any time of the year

Examination:

The examinations are set and marked ABE and held twice a year in June and December. All subjects will be assessed by a written external examination of three hours duration.

June examinations: Register by the first Friday in March **December examinations:** Register by the first Friday in September

Grading:

Grade A - 70%+ Distinction, Grade B - 55-69% Credit, Grade C - 40-54% Pass, Grade D - 30-39% Fail, Grade E - 29% and below Fail

Results:

Candidates will be notified individually of their results normally about two months after the examinations.

Award Conditions:

ABE Diploma in Business Management (Level 5) will be awarded when a student successfully passed all modules. A module is passed when an overall module mark of 40% or more is attained.

Accreditation Status:

ABE is accredited to award ABE Diploma in Human Resource Management (Level 5) qualification by the Qualification and Curriculum Authority (QCA)

University Progression:

After completion of this course, apply to enter the second year of a human resource management-related undergraduate programme at a UK university.

Fees: For information regarding fees for LCEM programmes, please refer to the following website: www.lcoem.com

ABE LEVEL 5 DIPLOMA IN TRAVEL, TOURISM AND HOSPITALITY MANAGEMENT

Programme Description

This programme delivers hospitality and tourism-related knowledge and core skills underpinned by a solid foundation in key aspects of travel, tourism and hospitality management. It is designed both to equip learners with information and the abilities to apply it in the real world business environment. It prepares learners for junior managerial roles in hospitality industry on management of hospitality operations in hotels, restaurants, cruise ships, amusement parks, and destination marketing organizations, convention centres, country clubs and related industries. The travel and tourism industry is dynamic, wide-ranging and fast-growing.

This qualification is equivalent to QCF Level 5. This level is the academic equivalent to 40 Credits of a UK University honours Degree and is accredited by the Qualification and Curriculum Authority (QCA).

Programme Objectives:

Students will be able to:

- Understand the main historical landmarks in the development of travel, tourism and hospitality in both a developed and developing-country context.
- Identify the nature of tourism and tourists in the context of contemporary societies
- Explain the growth of international tourism and the changing spatial patterns in tourist travel and the interrelationships between the public and private sectors in the context of tourism
- Analyse the determinants of demand and supply and the propensity to travel and understand the interaction between supply and demand in travel, tourism and hospitality
- Evaluate the positive and negative economic impacts of tourism, socio-cultural impacts of Tourism, and environmental impacts of tourism (natural and built)
- Demonstrate knowledge of tourism planning and the concept of sustainable development
- Explore current and future trends in international tourism from the perspective of all major stakeholders – consumers, the industry, government and the wider community

Programme Structure:

This programme is made of three modules and two optional modules as follows:

Three Compulsory Units:

- Strategic Hospitality Management
- International Travel, Tourism and Hospitality
- Sustainable Tourism Planning and Development

Plus Two Optional Units from:

- Strategic Marketing Management
- Strategic Human Resource Management
- Project Management

Career Opportunities:

Once you complete your course, you can choose to work in almost any hospitality and service sector. You can find employment with the public service, hotels, clubs, resorts, airlines, tour operators, travel agency, transport and cargo companies, museums, national tourism organisations, as well as businesses dealing with food services, events management, entertainment promotion, and exhibitions and conventions.

Duration/Delivery Method: 12 Months full-time and face-to-face

Entry requirement:

Applicants must have obtained one of the following::

- ABE Certificate
- Two "A" Level passes plus four GCSE passes at Grade A, B or C, two of which must be English and Maths
- Overseas qualifications which may be accepted by the Registrar as being equivalent to the above
- ABE also welcomes applications from candidates without formal qualifications who have been in appropriate employment for at least two years. A reference letter from employer(s) must accompany such applications
- Students whose first language is not English will need an IELTS overall score of 5.5

Start Dates: For information regarding start dates for LCEM programmes, please refer to LCEM website: www.lcoem.com

Grading: Grade A - 70%+ Distinction, Grade B - 55-69% Credit, Grade C - 40-54% Pass, Grade D - 30-39% Fail, Grade E - 29% and below Fail

Award Condition: ABE Diploma in Business Management (Level 5) will be awarded when a student successfully passed all modules. A module is passed when an overall module mark of 40% or more is attained.

University Progression: After completion of this course, apply to enter the second year of a human resource management-related undergraduate programme at a UK university.

Fees: For information regarding fees for LCEM programmes, please refer LCEM website: www.lcoem.com

ABE LEVEL 6 EXTENDED DIPLOMA IN HUMAN RESOURCE MANAGEMENT

Programme Description

This programme will help learners to analyse the employment relationship and the way people are managed in the workplace. It explores the wider workplace, the labour market and economic forces shaping the world of work, technological changes, employment regulations and tools to tackle human resource problem. The world of work is fast changing so an understanding of how this all affects the way people are managed in the workplace is of great significance and value theoretically and practically. The qualification is equivalent to QCF Level 6. This level is the academic equivalent to Year 2 of a UK University honours Degree and is accredited by the Qualification and Curriculum Authority (QCA).

Programme Objectives:

Candidates will be able to:

- To provide competence in the theory, procedures and practice of Personal Administration and Human Resource Management.
- To provide the qualifications necessary to work in a Personnel or HRM Department
- To enable students to proceed their further studies and enhance their career prospects.

Programme Structure:

This programme is made of nine modules and four optional modules as follows:

Compulsory Units:

- The Business Environment
- Organisational Behaviour
- People Planning and Resourcing
- Strategic Human Resource Management
- Performance Management and Reward
- Human Resource Management
- Human Resource Development
- Employment Relations
- Managing Organisational Change and Development

Plus Two Optional Units from Group A:

- Principles of Business Law
- Managing the Customer Relationship
- Quantitative Methods for Business Management
- Personnel Information Systems

And Two Optional Units from Group B:

- Corporate Strategy and Planning
- Project Management
- Managing in Organisations

Career Opportunities: Once you complete your course, you can choose to work in human resource sector at an entry level. You can find employment within the public service, private and government organisations.

Duration/Delivery Method: 24 Months full-time and face-to-face

Entry requirement:

Applicants must have attained one of the following entry requirements:

- ABE Certificate level 5
- Two "A" Level passes plus four GCSE passes at Grade A, B or C, two of which must be English and Mathematics
- Overseas qualifications which may be accepted by the Registrar as being equivalent to the above
- ABE also welcomes applications from candidates without formal qualifications who have been in appropriate employment for at least two years. A reference letter from employer(s) must accompany such applications
- Students whose first language is not English will need an IELTS overall score of 5.5

ABE Registration:

Students should also register with ABE and be accepted for a particular level of examination. Membership registration can take place at any time of the year

Examination:

The examinations are set and marked ABE and held twice a year in June and December. All subjects will be assessed by a written external examination of three hours duration.

June examinations: Register by the first Friday in March **December examinations:** Register by the first Friday in September

Grading: Grade A - 70%+ Distinction, Grade B - 55-69% Credit, Grade C - 40-54% Pass, Grade D - 30-39% Fail, Grade E - 29% and below Fail

Results: Candidates will be notified individually of their results normally about two months after the examinations.

Award Conditions: ABE Diploma in Business Management (Level 5) will be awarded when a student successfully passed all modules. A module is passed when an overall module mark of 40% or more is attained.

Accreditation Status: ABE is accredited to award ABE Diploma in Human Resource Management (Level 5) qualification by the Qualification and Curriculum Authority (QCA)

University Progression: After completion of this course, apply to enter the second year of a human resource management-related undergraduate programme at a UK university.

Fees: For information regarding fees for LCEM programmes, please refer to the following website: www.lcoem.com

ABE LEVEL 6 EXTENDED DIPLOMA IN TRAVEL, TOURISM AND HOSPITALITY MANAGEMENT

Programme Description

This programme delivers hospitality and tourism-related knowledge and core skills underpinned by a solid foundation in key aspects of travel, tourism and hospitality management. It is designed both to equip learners with information and the abilities to apply it in the real world business environment. It prepares learners for junior managerial roles in hospitality industry on management of hospitality operations in hotels, restaurants, cruise ships, amusement parks, and destination marketing organizations, convention centres, country clubs and related industries. The travel and tourism industry is dynamic, wide-ranging and fast-growing. This qualification is equivalent to QCF Level 6. This level is the academic equivalent to Year 2 of a UK University honours Degree and is accredited by the Qualification and Curriculum Authority (QCA).

Programme Objectives:

Students will be able to:

- Understand the main historical landmarks in the development of travel, tourism and hospitality in both a developed and developing-country context.
- Identify the nature of tourism and tourists in the context of contemporary societies
- Explain the growth of international tourism and the changing spatial patterns in tourist travel and the interrelationships between the public and private sectors in the context of tourism
- Analyse the determinants of demand and supply and the propensity to travel and understand the interaction between supply and demand in travel, tourism and hospitality
- Evaluate the positive and negative economic impacts of tourism, socio-cultural impacts of Tourism, and environmental impacts of tourism (natural and built)
- Demonstrate knowledge of tourism planning and the concept of sustainable development
- Explore current and future trends in international tourism from the perspective of all major stakeholders – consumers, the industry, government and the wider community

Programme Structure:

This programme is made of nine core modules and two optional modules each as follows:

- The Business Environment
- Travel, Tourism and Hospitality
- Managing the Customer Relationship
- Strategic Hospitality Management
- Sustainable Tourism Planning and Development
- Organisational Behaviour
- IT in Hospitality and Tourism Operations
- Travel, Tourism and Hospitality Operations Management
- International Travel, Tourism and Hospitality

Plus Two Optional Units from Group A:

- Principles of Business Law
- Marketing Policy, Planning and Communication
- Human Resource Management
- Sales Management

And Two Optional Units from Group B:

- Strategic Marketing Management
- Project Management
- Strategic Human Resource Management

Career Opportunities: Once you complete your course, you can choose to work in almost any hospitality and service sector. You can find employment with the public service, hotels, clubs, resorts, airlines, tour operators, travel agency, transport and cargo companies, museums, national tourism organisations, as well as businesses dealing with food services, events management, entertainment promotion, and exhibitions and conventions.

Duration/Delivery Method: 24 Months full-time and face-to-face

Entry requirement: Applicants must have obtained one of the following::

- ABE Certificate
- Two "A" Level passes plus four GCSE passes at Grade A, B or C, two of which must be English and Maths
- Overseas qualifications which may be accepted by the Registrar as being equivalent to the above
- ABE also welcomes applications from candidates without formal qualifications who have been in appropriate employment for at least two years. A reference letter from employer(s) must accompany such applications
- Students whose first language is not English will need an IELTS overall score of 5.5

Start Dates: For information regarding start dates for LCEM programmes, please refer to LCEM website: www.lcoem.com

Grading: Grade A - 70%+ Distinction, Grade B - 55-69% Credit, Grade C - 40-54% Pass, Grade D - 30-39% Fail, Grade E - 29% and below Fail

Award Condition: ABE Diploma in Business Management (Level 5) will be awarded when a student successfully passed all modules. A module is passed when an overall module mark of 40% or more is attained.

University Progression: After completion of this course, apply to enter the second year of a human resource management-related undergraduate programme at a UK university.

Fees: For information regarding fees for LCEM programmes, please refer LCEM website: www.lcoem.com

ABE LEVEL 7 POSTGRADUATE DIPLOMA IN BUSINESS MANAGEMENT

Programme Description

ABP Postgraduate qualifications are designed to meet a range of different needs. ABP Postgraduate qualifications offer:

- maximum flexibility with shorter programmes available at the same level
- the opportunity to use a range of delivery methods
- the opportunity to certificate smaller blocks of learning which are designed to motivate learners and encourage widening participation in education and training
- preparation for specific jobs
- opportunities for learners to develop skills that support career and professional development
- programmes that can enable progression either to higher levels of study or to other courses at the same level of study
- courses that may offer preparation for specific jobs when in employment

Programme Objectives:

The qualifications provide a strong emphasis on practical skills development alongside the development of requisite knowledge and understanding. ABP Postgraduate qualifications are particularly suitable for more mature learners who wish to follow a programme of study that is directly related to their work experience or to an aspect of employment that they wish to move into

On successful completion of an ABP Postgraduate qualification, it is possible for learners to progress into or within employment and/or continue their study in the vocational area. In many cases, learners can progress to Masters Degrees.

Learners studying for the ABP Postgraduate Diploma in Business Management will be expected to develop the following higher-level skills during the programme of study:

- systematic understanding of knowledge and a critical awareness of current problems and new insights, much of which is at the forefront of the professional area of management
- comprehensive understanding of management techniques and ability to apply
- originality in the application of knowledge, together with a practical understanding of how established techniques of research and enquiry are used to create and interpret knowledge in the area of management
- critical evaluation of current research and advanced scholarship in the area of Management
- the ability to develop and apply novel approaches in handling complex and unpredictable situations
- the ability to operate effectively in highly critical situations by dealing effectively with problems and employing a high level of skill, judgment and insight the ability to respond to change and initiate change

Programme Structure:

The ABP Postgraduate Diploma in Business Management comprises five mandatory units. Each unit comprises 180 hours of learning. To achieve this qualification, a learner must successfully complete all five units as:

- Strategic Business Management and Planning
- Management of Financial Resources and Performance
- Leadership, Change and People Performance
- Corporate Strategy, Governance and Ethics in the Global Environment
- Research Methods and their Application to Marketing

Career Opportunities:

Once you complete your course, you can choose to work in human resource sector at an entry level. You can find employment within the public service, private and government organisations.

Duration/Delivery Method: 18 Months full-time and face-to-face

Entry requirements:

- ABE level 6 Diploma
- Degree in related subject area
- Other internationally recognised relevant qualification at Level 6
- Five years' relevant senior management experience with A Level or its equivalent Higher Secondary qualification
- IELTS 5.5 minimum in each area, or equivalent.

Assessment:

This PGD programme is assessed by a mixture of assignments and examinations

Award Conditions:

ABE Diploma in Business Management (Level 7) will be awarded when a student successfully passed all modules. A module is passed when an overall module mark of 40% or more is attained.

University Progression: After completion of this course, apply to enter the second year of a human resource management-related undergraduate programme at a UK university.

Fees: For information regarding fees for LCEM programmes, please refer to the following website: www.lcoem.com



Course Information

Edexcel Courses

Edexcel BTEC Level 5 Diploma in Management and Leadership

This programme prepares learners for employment in a particular vocational sector and it is suitable for those who have decided that they wish to enter a specific area of work. It gives learners the opportunity to develop a range of skills and techniques, and attributes essential for successful performance in working life and progress to further related general and/or vocational qualifications.

Edexcel BTEC Level 5 Higher National Diplomas in:

- Computer Engineering Computing and System Development Computer Engineering
- Electrical and Electronics Engineering
- Construction and Built Environment (Civil Engineering)
- Business Accounting

Edexcel BTEC Level 5 Higher National Diploma programmes are designed to:

- Provide in-depth knowledge and understanding of an area of work or study to enable the formulation of solutions and responses to complex problems and situations
- Provide an opportunity for the demonstration of high levels of knowledge and work expertise and competence in managing and training others.
- Offer a strong, sector-related emphasis on practical skills development alongside the development of requisite knowledge and understanding.
- Provide a thorough grounding in the key concepts and practical skills required in key sectors and their national recognition by employers

Edexcel BTEC Level 7 Extended Diploma in Strategic Management and Leadership:

This programme is designed to emphasise on practical skills development alongside the development of requisite knowledge and understanding in the sector. On successful completion of these qualifications, national recognition by employers enables learners to progress into or within employment and/or continue their study in the vocational area. There is potential for the qualification to prepare learners for employment in a particular vocational sector and it is suitable for those who have decided that they wish to enter a specific area of work. It provides an even broader work-related focus than the Edexcel BTEC Level 7 Diploma and is particularly useful for learners who wish to progress to an MBA or other Masters Degree programme.

ENTRY REQUIREMENT

Levels Courses	Edexcel Level 5 Diploma	Edexcel Level 5 Higher National Diploma	Edexcel Level 7
Management and Leadership	- Any Level 3 qualification or equivalent - 2 years' relevant work experience - English proficiency. IELTS 4.0 in each area or equivalent	- Any Level 3 qualification or equivalent - 2 years' relevant work experience - English proficiency. IELTS 4.0 in each area or equivalent	- Edexcel level 5 - Bachelor's Degree or equivalent - English proficiency: IELTS 5.5 in each area or equivalent
Computing and System Development Computer Engineering			
Electrical and Electronics Engineering			
Construction and Built Environment (Civil Engineering)			
Strategic Management and Leadership			
Business (Accounting)			

PROGRESS ROUTE AT LCEM



How to apply

Apply online or download LCEM application form from the website: www.lcoem.com

Completed application form should be returned with the following documents:

- Passport and Visa
- Proof of Qualifications
- Evidence of work experience, where applicable
- One passport-sized photograph

To Admissions Department
LCEM House, 15 Spray Street,
Woolwich, London SE18 6AP

Tel.: +44-2088546158 Fax: +44-2088547916

Email: admin@lcoem.com Web: www.lcoem.com



EDEXCEL BTEC LEVEL 5 HIGHER NATIONAL DIPLOMA (HND) IN BUSINESS ACCOUNTING

Programme Description

This programme is designed to provide a specialist vocational programme, linked to professional body requirements and National Occupational Standards where appropriate. They offer a strong, sector-related emphasis on practical skills development alongside the development of requisite knowledge and understanding. The qualifications provide a thorough grounding in the key concepts and practical skills required in their sector and their national recognition by employers allows direct progression to employment. As a nested qualification the Level-4 HNC is an embedded component of the HND. The Edexcel BTEC Level 5 HND in Business provides opportunities for learners to apply their knowledge and practical skills in the workplace. Full-time learners have the opportunity to do this through formal work placements or part-time employment experience.

Programme Objectives:

This qualification aims to meet the needs of the above rationale by :

- equipping individuals with knowledge, understanding and skills for success in a range of administrative and management positions in business
- providing specialist routes of study which relate to individual professions within the business world in which learners are working or intend to seek employment
- enabling progression to an undergraduate degree or further professional qualification in business or a related area
- supporting individuals employed or entering employment in the business field
- developing the individual's ability in the business field through effective use and combination of the knowledge and skills gained in different parts of the programme
- developing a range of skills and techniques, personal qualities and attributes essential for successful performance in working life and thereby enable learners to make an immediate contribution to employment providing flexibility, knowledge, skills and motivation as a basis for future studies and career development in business

Programme Structure:

Programme consists of 240 credits of eight core modules and 8 specialist modules

Core modules:

- Business Environment
- Organisations and Behaviour
- Common Law 1
- Business Strategy
- Managing Financial Resources and Decisions
- Marketing Principles
- Business Decision Making
- Research Project

Specialist Modules

- Management Accounting: Costing and Budgeting
- Financial Systems and Auditing
- Quality Management
- Managing Professional development
- Financial Accounting and Reporting
- Taxation
- Project Management
- Business Ethics

Duration: The Edexcel BTEC Level 5 HND will require approximately 960 guided learning hours (GLH) and is offered with duration of 24 Months Full-Time.

Entry Requirements:

Applicants must have obtained one or more of the following:

- 18 years and over and Related Work Experience.
- A BTEC National certificate or Diploma in an appropriate area
- Two "A" Level passes plus four GCSE passes at Grade A, B or C,
- Equivalent overseas qualifications
- Candidate whose first language is not English will need an IELTS overall score of 4.0

Assessment: The purpose of assessment is to ensure that effective learning of the content of each unit has taken place. Evidence of this learning, or the application of the learning, is required for each unit. The assessment of the evidence relates directly to the assessment criteria for each unit. It is criterion-referenced and learners' evidence is assessed against published learning outcomes and assessment criteria.

Grading: The grading of Edexcel BTEC Higher National qualifications is at the unit and the qualification level. Each successfully completed unit will be graded as a 'pass', 'merit' or 'distinction'. A pass is awarded for the achievement of all outcomes against the specified assessment criteria. Merit and distinction grades are awarded for higher-level achievement.

Awarding Body: Edexcel, a Pearson company, is the UK's largest awarding body offering academic and vocational qualifications and testing to schools, colleges, employers and other places of learning in the UK and internationally.

Progression:

The Edexcel BTEC Higher Nationals in Business have been developed with career progression and recognition by professional bodies in mind. They offer a progression route to the professional qualifications offered by various professional bodies in the business sector. It is essential that learners gain the maximum benefit from their programme of study.

A key progression path for Edexcel BTEC HNC and HND learners is to the second or third year of a degree or honours degree programme in business or one of its specialist areas, depending on the match of the Edexcel BTEC Higher National units to the degree programme in question. The qualification also prepares learners for employment or for progression within employment in the business sector. Some learners may wish to use this qualification in order to enter a specialist area of employment in the sector, where learners may work towards professional membership or study for professional body examinations

Fees: For information regarding fees for LCEM programmes, please refer to the following website: www.lcoem.com

EDEXCEL BTEC LEVEL 5 HIGHER NATIONAL DIPLOMA (HND) IN CONSTRUCTION AND THE BUILT ENVIRONMENT ENGINEERING

Programme Description

This programme delivers foundation knowledge and core skills in electrical and electronics engineering. The qualification prepares learners for employment in the electrical and electronic engineering sector and will be suitable for learners who have already decided that they wish to enter this area of work. Both theoretical and practical elements of the courses are taught within college premises in the fully equipped classrooms and laboratory of LCEM. The new BTEC Higher Nationals in Electrical and Electronic Engineering have been accredited onto the Qualifications and Credit Framework (QCF). The Edexcel BTEC Level 5 HNDs in Electrical Engineering and Electronic Engineering are qualifications with a minimum of 240 credits of which 65 are mandatory core and 175 are specialist unit. This programme is the Higher National Diploma (HND) of Edexcel. This level is the academic equivalent to Year 2 of a UK University honours Degree and National Vocational Qualification (NVQ) level 5. A Higher National Diploma (HND) course is best described as a two-year full-time course, which once completed can lead to entry on the final year of a degree course.

Programme Objectives:

This qualification meets the needs of learners by:

- Developing a range of skills and techniques, personal qualities and attributes essential for successful performance in working life and thereby enable learners to make an immediate contribution to employment at the appropriate professional level.
- Preparing for a range of technical and management careers in construction and the built environment engineering
- Equipping individuals with knowledge, understanding and skills for success in employment in the electrical/electronic engineering-based industry.
- Providing specialist studies relevant to individual vocations and professions in which learners are working or intend to seek employment in construction and the built environment engineering and its related industries.
- Enabling progression to or count towards an undergraduate degree or further professional qualification in construction and the built environment engineering or related area.
- Providing a significant educational base for progression to Incorporated Engineer level.

Programme Structure: This programme consists of 16 modules, which are spread out over four semesters (terms), typically containing four units in each semester.

Mandatory Core Units

- Design Principles and Application for Construction and the Built Environment
- Science and Materials for Construction and the Built Environment
- Applied Mathematics for Construction and the Built Environment
- Management Principles and Application for Construction and the Built Environment
- Group Project in the Construction Industry
- Health, Safety and Welfare for Construction and the Built Environment
- Engineering Geology and Soil Mechanic
- Site Surveying Procedures for Construction and the Built

Specialist unit- minimum of 85 credits

- Law and Contract for Construction and the Built Environment
- Project Management for Construction and the Built Environment
- Contractual Procedures and Procurement for Construction and the Built Environment
- Measuring, Tendering and Estimating for Construction and the Built Environment
- The Use of Information and Communication Technology for Construction and the Built Environment
- Transportation for Construction and the Built Environment
- Project Design, Implementation and Evaluation
- Railway Track Engineering
- Research Project etc

Career Opportunities: This programme offers career opportunities in any public or private organisations as an Civil Engineer, or Construction Engineer or a Manager.

Awarding Body: Edexcel, a Pearson company, is the UK's largest awarding body offering academic and vocational qualifications and testing to schools, colleges, employers and other places of learning in the UK and internationally.

Duration/Delivery Method: 2 years full-time in LCEM for HND

Entry requirement: Applicants must have obtained one or more of the following:

- A BTEC National certificate or Diploma in an appropriate area
- Two "A" Level passes plus four GCSE passes at Grade A, B or C,
- Equivalent overseas qualifications
- Candidate whose first language is not English will need an IELTS overall score of 4.0

Edexcel Registration: Students should also register with Edexcel and be accepted for a particular level of examination. Membership registration can take place at any time of the year

Examination: Edexcel BTEC Level 5 HND Construction and the Built Environment Engineering programme is assessed by a mixture of assignments and examinations by the college.

Grading: The grading of Edexcel BTEC Higher National qualifications is at the unit and the qualification level. Each successfully completed unit will be graded as a pass, merit or distinction. A pass is awarded for the achievement of all outcomes against the specified assessment criteria. Merit and distinction grades are awarded for higher-level achievement.

Award Conditions: Edexcel BTEC Level 5 Higher National Diploma (HND) Construction and the Built Environment will be awarded when a student successfully passed all modules. A module is passed when an overall module mark of 40% or more is attained.

University Progression: After completion of this course, apply to third year of BSc (hons) or BE(Hons) at UK university.

Fees: For information regarding fees for LCEM programmes, please refer to the following website: www.lcem.com

EDEXCEL BTEC LEVEL 5 HIGHER NATIONAL DIPLOMA (HND) IN ELECTRICAL & ELECTRONIC ENGINEERING

Programme Description

This programme delivers foundation knowledge and core skills in electrical and electronics engineering. The qualification prepares learners for employment in the electrical and electronic engineering sector and will be suitable for learners who have already decided that they wish to enter this area of work. Both theoretical and practical elements of the courses are taught within college premises in the fully equipped classrooms and laboratory of LCEM. The new BTEC Higher Nationals in Electrical and Electronic Engineering have been accredited onto the Qualifications and Credit Framework (QCF). The Edexcel BTEC Level 5 HNDs in Electrical Engineering and Electronic Engineering are qualifications with a minimum of 240 credits of which 65 are mandatory core and 175 are specialist unit. This programme is the Higher National Diploma (HND) of Edexcel. This level is the academic equivalent to Year 2 of a UK University honours Degree and National Vocational Qualification (NVQ) level 5. A Higher National Diploma (HND) course is best described as a two-year full-time course, which once completed can lead to entry on the final year of a degree course.

Programme Objectives:

This qualification meets the needs of learners by:

- Developing a range of skills and techniques, personal qualities and attributes essential for successful performance in working life and thereby enable learners to make an immediate contribution to employment at the appropriate professional level.
- Preparing for a range of technical and management careers in electrical, and electronic engineering.
- Equipping individuals with knowledge, understanding and skills for success in employment in the electrical/electronic engineering-based industry.
- Providing specialist studies relevant to individual vocations and professions in which learners are working or intend to seek employment in electrical/electronic engineering and its related industries.
- Enabling progression to or count towards an undergraduate degree or further professional qualification in electrical/electronic engineering or related area.
- Providing a significant educational base for progression to Incorporated Engineer level.

Programme Structure: This programme consists of 16 modules, which are spread out over four semesters (terms), typically containing four units in each semester.

Mandatory Core Modules

- Analytical Methods for Engineers
- Engineering Science
- Project Design, Implementation and Evaluation
- Electrical and Electronic Principles

Specialist units group A – choose units with a minimum credit value of 75 credits

- Electronic Principles
- Further Electrical Power
- Engineering Design
- Business Improvement Techniques
- Employability Skills
- Research Project
- Electrical, Electronic and Digital Principles
- Manufacturing Electronic Products
- Design for Manufacture
- Quality and Business Improvement
- Personal and Professional Development
- Work-based Experience

Specialist units group B

- Quality Assurance and Management
- Further Analytical Methods for Engineers
- Managing People in Engineering
- Advanced Mathematics for Engineering
- Workplace Study and Ergonomics
- Statistical Process Control
- Knowledge-Based Systems and Techniques
- Managing the Work of Individuals and Teams

Career Opportunities: This programme offers career opportunities in any public or private organisations as an Electrical Engineer, or Electronics Engineer or a Manager.

Awarding Body: Edexcel, a Pearson company, is the UK's largest awarding body offering academic and vocational qualifications and testing to schools, colleges, employers and other places of learning in the UK and internationally.

Duration/Delivery Method: 2 years full-time in LCEM for HND and 1 year (at a university) and face-to-face

Entry requirement: Applicants must have obtained one or more of the following:

- A BTEC National certificate or Diploma in an appropriate area
- Two "A" Level passes plus four GCSE passes at Grade A, B or C,
- Equivalent overseas qualifications
- Candidate whose first language is not English will need an IELTS overall score of 4.0

Edexcel Registration: Students should also register with Edexcel and be accepted for a particular level of examination. Membership registration can take place at any time of the year

Examination: Edexcel BTEC Level 5 HND Electrical & Electronic Engineering programme is assessed by a mixture of assignments and examinations by the college.

Grading: The grading of Edexcel BTEC Higher National qualifications is at the unit and the qualification level. Each successfully completed unit will be graded as a pass, merit or distinction. A pass is awarded for the achievement of all outcomes against the specified assessment criteria. Merit and distinction grades are awarded for higher-level achievement.

University Progression: After completion of this course, apply to third year of BSc (hons) or BE (Hons) at UK university.

Fees: For information regarding fees for LCEM programmes, please refer to the following website: www.lcoem.com

EDEXCEL BTEC LEVEL 5 HIGHER NATIONAL DIPLOMA (HND) IN COMPUTING AND SYSTEMS DEVELOPMENT COMPUTER ENGINEERING

The new BTEC Higher Nationals in Computing and Systems Development have been accredited onto the Qualifications and Credit Framework (QCF). The BTEC Higher National Diploma in Computing is an internationally recognised qualification and is validated, administered and verified by the BTEC/Edexcel.

The BTEC Higher National Diploma (HND) is equivalent to the first two years of an Honours Degree programme at a British University. This qualification is designed to equip students with the knowledge, understanding and skills required for success in current and future employment in Information Technology. This qualification falls in line with the British Computer Society (BCS) and Engineering Council requirements for accreditation and exemption from the BCS examination.

Programme Structure:

5 CORE modules and 5 OPTION modules to qualify for an HNC.

Core modules:

- Computer Platforms
- Software Constructs & Tools
- Computer Implementation Project
- Business Information Technology Implementation Project
- Communication Technology
- Advanced Software Engineering Project
- Systems Analysis
- Computing Solutions
- Software Engineering Implementation Project
- Quality Management Principles
- Advanced Computing Project#
- Advanced Business Information Technology Project

The Advanced Project has a value of 2 To achieve Higher National Certificate/Diploma, students can follow three available pathways:

OPTION MODULES:

COMPUTING SOFTWARE ENGINEERING

- Networking
- Human Computer Interface
- Computer Architecture -
- Web Site Management
- Data Structures and Algorithms
- Mathematics for Software Engineering
- Object-Oriented Development
- Data Analysis & Database Design
- End User Support -
- Database Management Systems
- Techniques of Artificial Intelligence
- Systems Software
- Software Engineering Techniques
- Discrete Mathematics
- Visual Programming
- Introduction to Programming
- Computer Management -
- Object-Oriented Programming
- Multimedia & Internet Dev.
- Computer - Based Learning

BUSINESS INFORMATION TECHNOLOGY

- Networking
- Human Computer Interface
- Computer Architecture
- Web Site Management
- Computer - Based Learning
- Data Analysis & Database Design
- End User Support
- Database Management Systems
- Techniques of Artificial Intelligence
- Business Applications Development
- Visual Programming
- Introduction to Programming
- Computer Management
- Multimedia and Internet Dev.
- Management Science.

Entry Qualifications:

Students should normally be aged 18 years or over.

They must possess four GCE's or their equivalent qualification, or a BTEC first Diploma, plus a reasonable knowledge of the English language. Mature students (over 21 years of age) may be exempt from this requirement on grounds of experience.

Duration of Course: Each course lasts two years, a total of approximately 64 weeks.

There is normally only one intake of students a year, in September with the first academic year commencing in late September and ending in June the following year. This pattern is the same for the second academic year. The course is structured around formal classes, seminars, tutorials and individual tuition. In addition, students will be expected to undertake private study.

Students will have to prepare at least two assignments per subject per term, plus two integrated assignments. Those seeking courses at degree level on completion of their BTEC National diploma course will need to apply to UCAS by the end of the first term of the second year. The college will be required to complete a detailed reference on the performance of the candidate.

Career Opportunities: This programme offers career opportunities in any public or private organisations as an Electrical Engineer, or Electronics Engineer or a Manager.

Awarding Body: Edexcel, a Pearson company, is the UK's largest awarding body offering academic and vocational qualifications and testing to schools, colleges, employers and other places of learning in the UK and internationally.

Examination: Edexcel BTEC Higher Nationals in Computing and Systems Development programme is assessed by a mixture of assignments and examinations by the college.

Grading: The grading of Edexcel BTEC Higher National qualifications is at the unit and the qualification level. Each successfully completed unit will be graded as a pass, merit or distinction. A pass is awarded for the achievement of all outcomes against the specified assessment criteria. Merit and distinction grades are awarded for higher-level achievement.

Result: Candidates will be notified individually of their results normally by post.

You must successfully complete eight units in the first year in order to progress to the second year. In the event that you fail one or more units within the first year you will be permitted to continue only once you have successfully completed the failed units

Award Conditions: BTEC Higher Nationals in Computing and Systems Development will be awarded when a student successfully passed all modules. A module is passed when an overall module mark of 40% or more is attained.

University Progression: After completion of this course, apply to third year of BSc (Hons) or BE (Hons) at UK university.

Fees: For information regarding fees for LCEM programmes, please refer to the following website: <https://lcem.com/student/fees>

EDEXCEL LEVEL 5 BTEC PROFESSIONAL DIPLOMA IN MANAGEMENT STUDIES

Programme Description

This programme will deliver management skills and knowledge required to handle complex issues of organisation. Your effectiveness will depend on how adept you are at understanding the organisation you work in, and getting things done through it. You will need good models of how people behave in organisations, of the sources of power and influence, of the nature of leadership. You will find these models in modules like Personal Development, Communication at Work and Leadership. The Edexcel Level 5 BTEC Professional Diploma in Management Studies is a 270-hour qualification comprising nine modules of 30 hours each. To achieve this qualification, a learner must successfully complete three core modules and six specialist modules. This programme is the professional diploma of Edexcel. This level is the academic equivalent to Year 1 of a UK University honours Degree and QCF level 5.

Programme Objectives:

Students will be expected to develop the following skills during the programme of study:

- knowledge and capabilities which underpin the professional area of management, informed by knowledge and practice, some of which are at the forefront of the discipline
- ability as an effective practitioner to handle complex and unpredictable work situations
- independence of approach to research and study and the generation of management evidence, using and selecting appropriate methodologies
- application of the methods and techniques learned, to review, consolidate, extend and apply knowledge and understanding, and to initiate and carry out projects
- critical evaluation of arguments, assumptions, abstract concepts and data to make judgments and to frame appropriate questions to achieve a solution
- communication of information, ideas, problems and solutions to both specialist and non-specialist audiences
- ability to innovate and work in a creative way
- ability to respond to change and ability to multi-task

Programme Structure: This programme is made of nine modules:

The three compulsory core modules are as follows:

- Personal Development
- Communication at Work
- Leadership

From the following list of the specialist modules students should choose any six modules only:

- | | | |
|-----------------------|-----------------------------|------------------------------|
| • Financial Awareness | • Managing Change | • Managing Activities |
| • Managing Projects | • Winning Teams | • Decision Making and Taking |
| • IT for Managers | • Recruitment and Selection | • Managing Performance |
| • Managing Quality | • Managing a Budget | • Promoting Innovation |
| • Managing Marketing | • Enhancing Customer Value | • Introducing Strategy |

Career Opportunities: Edexcel Professional Diploma in Management offers career opportunities in Marketing, Finance, Operations, Accounting, Human Resources and many other departments in organisations.

Awarding Body: Edexcel, a Pearson company, is the UK's largest awarding body offering academic and vocational qualifications and testing to schools, colleges, employers and other places of learning in the UK and internationally.

Duration/Delivery Method: 12 Months full-time and face-to-face

Entry requirement: Applicants must have obtained one or more of the following:

- UK GCE A-Level standard
- In the case of overseas qualifications, candidates should have completed Higher Secondary or Intermediate level qualification.
- Students whose first language is not English will need an IELTS overall score of 4.0
- A BTEC National or Level 3 Short Course in a related subject (eg Business, Management, Administration, Customer Service)
- Edexcel level 5 qualifications
- Appropriate work experience.
- Candidates should be at least 21 years and above.

Start Dates: For information regarding start dates for LCEM programmes, please refer to the following website: www.lcoem.com

Edexcel Registration: Students should also register with Edexcel and be accepted for a particular level of examination. Membership registration can take place at any time of the year

Examination: The BTEC Professional Diploma in Management Studies programme is assessed by a mixture of assignments and examinations by the college.

Results: Candidates will be notified individually of their results by post.

Award Conditions: Edexcel Level 5 Professional Diploma in Management Studies will be awarded when a student successfully passed all modules. A module is passed when an overall module mark of 40% or more is attained and for modules that are assessed by assignment and examination, a mark of 40% or more needs to be scored in both assessment components.

University Progression: This level is the academic equivalent to Year 1 of a UK university honours degree. After completion of this course; apply to enter the second year of a management undergraduate programme at a UK university or to Edexcel BTEC Level 7 Extended Diploma in Strategic Management and Leadership

Fees: For information regarding fees for LCEM programmes, please refer to the following website: www.lcoem.com

EDEXCEL BTEC LEVEL 7 EXTENDED DIPLOMA IN STRATEGIC MANAGEMENT AND LEADERSHIP

Programme Description

This programme is designed to provide systematic understanding of knowledge and a critical awareness of current problems and new insights in context of the professional area of management. Students will acquire skills, knowledge and attitudes that will assist them to develop as productive and socially responsible managers in the global environment. All the courses offered within the programme have a strong international emphasis in recognition of the cosmopolitan qualities necessary of future managers to meet global technology, social and work demands.

By beginning the EDSML course Edexcel assumes knowledge of the Professional Diploma in Management Studies level 5 modules (or exemption). All students are required to take the total of 9 units (equivalent to 270 credit hours at master level) over the year to gain EDSML before proceeding to the MBA degree to UK Universities. This programme is the advanced professional diploma of Edexcel.

Programme Objectives: Students will be expected to develop the following skills during the programme of study:

- comprehensive understanding of management techniques and ability to apply
- originality in the application of knowledge, together with a practical understanding of how established techniques of research and enquiry are used to create and interpret knowledge in the area of management
- critical evaluation of current research and advanced scholarship in the area of management
- the ability to develop and apply novel approaches in handling complex and unpredictable situations
- the ability to operate effectively in highly critical situations by dealing effectively with problems and employing a high level of skill, judgment and insight
- the ability to respond to change and initiate change and to deal with complex issues creatively yet systematically, make sound judgments and communicate their conclusions clearly to specialist and non-specialist audiences
- the demonstration of self-direction and originality in tackling and solving problems

Programme Structure: This programme is made of nine modules as follows:

The three compulsory core units are as follows:

- Advanced Professional Development
- Managing Change in Organisations
- Management Research — Project and Presentation

From the following list of the specialist units students should choose any six units only:

- Strategic Planning and Implementation
- Human Resources Planning and Development
- Leadership of Your Organisation
- Management Research Methods
- Supply Chain Management
- Managing Finance for Strategic Managers
- Managing Human Resources Policy
- Developing a Communication Strategy
- Managing Financial Principles and Techniques
- Management in the Wider Environment
- Culture Climate Values
- Strategic Review
- The Creative Manager
- Managing Virtual Organizations
- Strategic Marketing Management
- Quality and Systems Management

Career Opportunities: Edexcel BTEC Level 7 Extended Diploma in Strategic Management and Leadership offers career opportunities in Marketing, Finance, Operations, Accounting, Human Resources and many other departments in organisations.

Awarding Body: Edexcel, a Pearson company, is the UK's largest awarding body offering academic and vocational qualifications and testing to schools, colleges, employers and other places of learning in the UK and internationally.

Duration/Delivery Method: 18 Months full-time and face-to-face

Entry requirement: Applicants must have obtained one or more of the following:

- UK GCE A-Level standard
- In the case of overseas qualifications, candidates should have completed Higher Secondary or Intermediate level qualification.
- Students whose first language is not English will need an IELTS overall score of 5.5
- A BTEC National or Level 3 Short Course in a related subject (eg Business, Management, Administration, Customer Service)
- Edexcel level 5 qualifications
- Appropriate work experience.
- Candidates should be at least 21 years and above.

Edexcel Registration:

Students should also register with Edexcel and be accepted for a particular level of examination. Membership registration can take place at any time of the year

Examination: Edexcel BTEC Level 7 Extended Diploma in Strategic Management and Leadership programme is assessed by a mixture of assignments and examinations including management Research Project of approximately 5000 words.

Award Conditions: Edexcel BTEC Level 7 Extended Diploma in Strategic Management and Leadership (EDSML) will be awarded along with a certificate of eligibility of the Chartered Management Institute (CMI) when a student successfully passed all modules. A module is passed when an overall module mark of 40% or more is attained.

University Progression: After completion of this course; apply for an MBA degree at a UK university.

Tuition Fees: For information regarding fees for LCEM programs, please refer to the following website: www.lcoem.com



Course Information

British Computer Society

British Computer Society programmes are designed to provide competency in the theory, procedures and practice of computing and information technology (IT). It provides the qualifications necessary to work in any role that requires computing and information technology (IT) skills and enables students to proceed to further studies. It enhances career prospects in addition to and providing greater job recognition, promotion or a new career direction

British Computer Society Level 4 Certificate in IT

This course covers compulsory units namely: Information Systems, Software Development and Computer & Network Technology

British Computer Society Level 5 Diploma in IT

This course covers compulsory units namely Professional Issues in Information Systems Practice (Core Module), Computer Networks, Database Systems, IT Project Management, Object Oriented Programming, Systems Analysis & Design, Principles of Internet Technologies, IT Service Management, Software Engineering, Principles of User Interface Design

British Computer Society Level 6 Professional Graduate Diploma in IT

This course covers compulsory units namely: Advanced Database Management Systems, Management Information Systems, Software Engineering 2, Computer Services Management, Distributed and Parallel Systems, Knowledge Based Systems, Network Information Systems, Programming Paradigms, Realising the User Interface, System Design Methods, Web Engineering, and Professional Project.

ENTRY REQUIREMENTS

Course	BCS Level 4	BCS Level 5	BCS Level 6
Certificate in IT	-No formal academic entry requirements. However, before beginning any level of Professional Examinations, BCS recommends that you are typically educated to UK GCE A-Level standard -At least 19 years old - English proficiency: (IELTS 4.0 minimum in each area) or equivalent	-No formal academic entry requirements. However, before beginning any level of Professional Examinations, BCS recommends that you are typically educated to UK GCE A-Level standard -BCS Level 4 Certificate in IT - At least 19 years old - English proficiency: (IELTS 4.0 minimum in each area), or equivalent.	- No formal academic entry requirements. However, before beginning any level of Professional Examinations, BCS recommends that you are typically educated to UK GCE A-Level standard - BCS Level 5 Diploma in IT - At least 19 years old - English proficiency: (IELTS 4.0 minimum in each area) or equivalent
Diploma in IT			
Professional Graduate Diploma in IT			

PROGRESS ROUTE AT LCEM



How to apply

Apply online or download LCEM application form from the website: www.lcoem.com

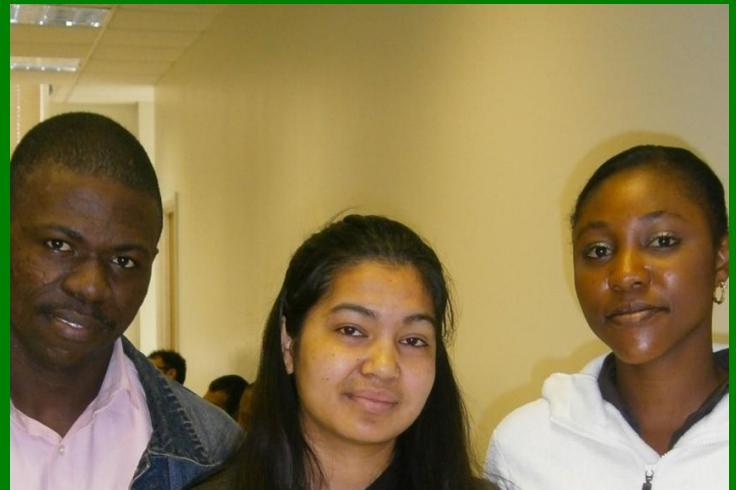
Completed application form should be returned with the following documents:

- Passport and Visa
- Proof of Qualifications
- Evidence of work experience, where applicable
- One passport-sized photograph

To Admissions Department
 LCEM House, 15 Spray Street,
 Woolwich, London SE18 6AP

Tel.: +44-2088546158 Fax: +44-2088547916

Email: admin@lcoem.com Website: www.lcoem.com



BRITISH COMPUTER SOCIETY LEVEL 4 CERTIFICATE IN IT

Programme Description

This programme delivers basic knowledge and core skills on computer and network technology, software development process and information system. Students will learn the design, development, installation, and implementation of all types of computer information systems and networks. It is designed both to equip you with information and the abilities to apply it in the real world business environment. This is the foundation of Higher Education Qualifications.

Programme Objectives:

Students will be able to:

- To develop an awareness of the nature and use of information and information systems in an organisational context
- To introduce the various techniques used within systems analysis and design
- To foster an appreciation of the different types of methodologies used in the system development process

Programme Structure:

This programme is made of three core modules:

- Information systems
- Software development
- Computer and Network Technology

Career Opportunities

Once you complete your course, you can choose to work in Information Technology sector include network engineer, systems administrator, software developer, analyst, security specialist, and computer forensic analyst at an entry level. The continuous growth of the computer industry allows Information Technology graduates obtain financially rewarding and challenging careers with government bodies, computer companies, large companies and banks, and software companies, network organisations, research and development organisations, insurance companies, commerce and industry, and educational institutions.

Awarding Body

The Chartered Institute for IT, formerly known as British Computer Society (BCS) is set up with mission to enable the information society. BCS is a professional body, a learned society, a nominated body, an awarding body and a registered charity. BCS has 70,000 strong membership includes practitioners, businesses, academics and students in the UK and internationally.

Duration/Delivery Method:

12 Months full-time and face-to-face

Entry requirement:

Applicants must have attained one or more of the following entry requirements:

- No formal qualification required.
- In the case of overseas qualifications, candidates should have completed Higher Secondary or Intermediate level qualification.
- Candidates should be at least 19 years old.
- Students whose first language is not English will need an IELTS overall score of 4.0

Start Dates:

For information regarding start dates for LCEM programmes, please refer to the following website: www.lcoem.com

BCS Registration:

Students should also register with BCS and be accepted for a particular level of examination. Membership registration can take place at any time of the year

Examination:

The examinations are set and marked BCS and held twice a year **October** and **April**. All subjects will be assessed by a written external examination of two hours duration.

April examinations Registration: Register by the 15th January. **April Exam Period:** 19 April - 3 May

October examinations Registration: Register by the 15th July. **October Exam Period:** 26 September - 3 October

Results:

Candidates will be notified individually of their results normally after the following dates.

April Exam Period: 07 August

October Exam Period: 20 December

Award Conditions

British Computer Society (BCS) Certificate in IT (Level 4) will be awarded when a student successfully passed all modules. A module is passed when an overall module mark of 40% or more is attained.

University Progression:

After completion of this course; you can progress to the BCS Diploma Level 5

Fees:

For information regarding fees for LCEM programs, please refer to the following website: www.lcoem.com

BRITISH COMPUTER SOCIETY (BCS) LEVEL 5 DIPLOMA IN IT

Programme Description

This programme delivers the basic knowledge of computer science, including computer networks programming, algorithms, databases, IT service management and issues, and Internet technology. Once you understand how computers work and the technology behind them, you will learn how to apply this knowledge in a business setting. It also explores how to solve a wide range of problems, including how to customize and integrate systems to meet business and individual user needs how to maintain day to day operations, how to design networking systems, and how to handle security problems.

By beginning the Diploma in IT level course BCS assumes knowledge of the Certificate in IT level modules (or exemption). This course is Diploma of Higher Education qualifications. This level is the academic equivalent to 40 Credits of a UK university honours degree..

Programme Structure:

This programme is made of four modules:

- Professional Issues in Information Systems Practice (Core Module)

Any three subjects to be taken from the following list:

- Computer Networks
- Database Management
- Object Oriented Programming
- Principles of Internet Technologies (April only) (This module has replaced The Internet & World Wide Web and is not available for online registration)
- IT Service Management (April only)
- Software engineering 1 (April only)
- Principles of User Interface design (April only)

Career Opportunities:

Once you complete your course, you can choose to work in Information Technology sector include network engineer, systems administrator, software developer, analyst, security specialist, and computer forensic analyst at an entry level. The continuous growth of the computer industry allows Information Technology graduates obtain financially rewarding and challenging careers with government bodies, computer companies, large companies and banks, and software companies, network organisations, research and development organisations, insurance companies, commerce and industry, and educational institutions.

Awarding Body:

The Chartered Institute for IT, formerly known as British Computer Society (BCS) is set up with mission to enable the information society. BCS is a professional body, a learned society, a nominated body, an awarding body and a registered charity. BCS has 70,000 strong membership includes practitioners, businesses, academics and students in the UK and internationally.

Duration/Delivery Method:

12 Months full-time and face-to-face

Entry requirement:

Applicants must have attained one or more of the following entry requirements:

- UK GCE A-Level standard
- In the case of overseas qualifications, candidates should have completed Higher Secondary or Intermediate level qualification.
- Candidates should be at least 19 years old.
- Students whose first language is not English will need an IELTS overall score of 4.0

Start Date: For information regarding start dates for LCEM programmes, please refer to LCEM website: www.lcoem.com

BCS Registration: Students should also register with BCS and be accepted for a particular level of examination. Membership registration can take place at any time of the year.

Examination:

The examinations are set and marked BCS and held twice a year **October** and **April**. All subjects will be assessed by a written external examination of two hours duration.

April examinations: Registration to be completed by 15th January. **April Exam Period:** 19 April - 3 May

October examinations: Register Registration to be completed 15th July. **October Exam Period:** 26 September - 3 October

Results: Candidates will be notified individually of their results normally after the following dates.

- April Exam Period: 07 August
- October Exam Period: 20 December

Award Conditions: British Computer Society (BCS) Diploma in IT (Level 5) will be awarded when a student successfully passed all modules. A module is passed when an overall module mark of 40% or more is attained.

University Progression: This level is the academic equivalent to Year 1 of a UK university honours degree .After completion of this course; apply to enter the third year of an IT-related undergraduate programme at a UK university.

Fees: For information regarding fees for LCEM programs, please refer to the following website: <https://lcem.com/student/fees>

BRITISH COMPUTER SOCIETY (BCS) PROFESSIONAL GRADUATE DIPLOMA IN IT- LEVEL 6

Programme Description

This programme delivers comprehensive knowledge and understanding of database, information system management, software engineering, and web engineering. Students will learn to analyse and identify problems and apply technologies to develop efficient and scalable solutions. In addition, students will be able to assess, design, employ, and manage database and information systems to meet the needs of various businesses and organizations.

Upon successful completion of the project and examination students can apply for selected postgraduate courses with UK universities.

By beginning the Professional Graduate Diploma in IT level course BCS assumes knowledge of the Diploma in IT level modules (or exemption). This is the professional graduate diploma of Higher Education Qualifications. This level is the academic equivalent to Year 2 of a UK University honours Degree and National Vocational Qualification (NVQ) level 6.

Programme Structure: This programme is made of four (any four to be taken) modules:

- Advanced Database Management Systems
- Management Information Systems
- Software Engineering 2
- Computer Services Management
- Distributed and Parallel Systems (April only)
- Knowledge Based Systems (April only)
- Network Information Systems (April only)
- Programming Paradigms (April only)
- Realising the User Interface (April only)(this module has replaced User Interface Design and is not available for online registration)
- System Design Methods (April only)
- Web Engineering (April only)(this module has replaced WWW - Beyond the Basics and is not available for online registration)

Professional Project: In order to finish the Professional Graduate Diploma in IT level candidates must complete a project, which will be the academic equivalent of a UK university honours degree project and has a recommended minimum study time of 300 hours.

Career Opportunities: Once you complete your course, you can choose to work in Information Technology sector include network engineer, systems administrator, software developer, analyst, security specialist, and computer forensic analyst at an entry level. The continuous growth of the computer industry allows Information Technology graduates obtain financially rewarding and challenging careers with government bodies, computer companies, large companies and banks, and software companies, network organisations, research and development organisations, insurance companies, commerce and industry, and educational institutions.

Awarding Body: The Chartered Institute for IT, formerly known as British Computer Society (BCS) is set up with mission to enable the information society. BCS is a professional body, a learned society, a nominated body, an awarding body and a registered charity. BCS has 70,000 strong membership includes practitioners, businesses, academics and students in the UK and internationally.

Duration/Delivery Method: 12 Months full-time and face-to-face

Entry requirement: Applicants must have attained one or more of the following entry requirements:

- UK GCE A-Level standard
- In the case of overseas qualifications, candidates should have completed Higher Secondary or Intermediate level qualification.
- Candidates should be at least 19 years old.
- Students whose first language is not English will need an IELTS overall score of 5.5

BCS Registration:

Students should also register with BCS and be accepted for a particular level of examination. Membership registration can take place at any time of the year

Examination:

The examinations are set and marked BCS and held twice a year **October** and **April**. All subjects will be assessed by a written external examination of three hours duration.

- **April examinations:** Registration by the 15th January. **April Exam Period:** 19 April - 3 May
- **October examinations:** Registration by the 15th July. **October Exam Period:** 26 September - 3 October

Results: Candidates will be notified individually of their results normally after the following dates.

- April Exam Period: 07 August
- October Exam Period: 20 December

Award Conditions: British Computer Society (BCS) Professional Graduate Diploma in IT (Level 6) will be awarded when a student successfully passed all modules. A module is passed when an overall module mark of 40% or more is attained.

University Progression: This level is the academic equivalent to Year 2 of a UK university honours degree. After completion of this course; apply for selected postgraduate courses at university and you are also eligible to apply for BCS professional membership (MBCS).

Fees: For information regarding fees for LCEM programmes, please refer to the following website: www.lcoem.com



Course Information

MBA Top Up Advanced Entry Programme

Focusing on MBA Top Up Advanced Entry Programme to Dissertation Phase

The programme is designed to challenge and support students and encourage them to explore ideas, develop knowledge and personal qualities all which provide the students with the best change of succeeding in a job market, which is an increasingly complex and fast changing environment. The course will build on your previous postgraduate studies and work experience and enable students to achieve a Masters qualification. All advanced entry students join the MBA programme at the dissertation phase and complete a compulsory research methods modules and a dissertation.

Research Methods

This module provides a comprehensive introduction to research as practiced in business and management disciplines. It provides an overview of the key quantitative and qualitative methodologies that are needed to undertake, evaluate and present a small scale research project and will help students to build appropriate strategies for reviewing literature and developing a coherent set of aims and objectives for a research study. The modules will cover the major research methods (observation, surveys, case studies, interviews and action research), the implications of using them as well as the analysis of qualitative and presentation of findings.

It identifies how to develop research questions/ hypotheses and how to produce a robust and realistic research proposal and triangulation and reliability.

The Dissertation/Business report

Building on the Research methods modules, students will produce an independent research project of approximately 10,000-15,000 words in length. It is an intellectually challenging piece of individual management research which provides students with the opportunity to explore and produce an in-depth management study of particular interest to them. Students are required to:

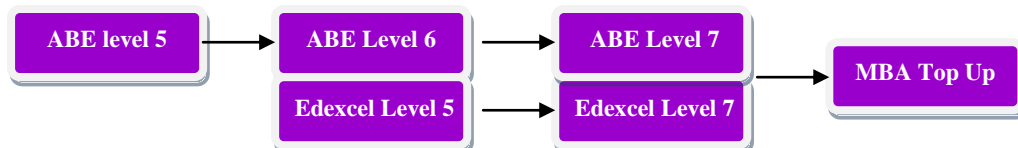
- Critically evaluate major schools of thought within relevant management theory
- Discriminate between research methods in order to make appropriate selections in conducting management and organisation research
- Translate theory into practice through the study of its application in the real world
- Undertake empirical research in this area
- Draw conclusions about the implications of the results for managerial decision-making

Despite being an independent research project, students are supported by the team of dedicated supervisor. All students will be assigned a personal tutor who will provide regular feedback and advice on the student's progress.

ENTRY REQUIREMENTS

Course	MBA Top Up
Entry requirements	<ul style="list-style-type: none"> - Bachelor's Degree, Edexcel level 7 and 2 years of experience - UK HND/BTEC Level 5 Diploma in Management Studies from Edexcel or equivalent, 2-3 years of work experience and Edexcel level 7 - No formal academic qualifications, 5 years work experience and Edexcel Level 7 - IELTS 5.5 in each area or equivalent

PROGRESS ROUTE AT LCEM



How to apply

Apply online or download LCEM application form from the website: www.lcoem.com

Completed application form should be returned with the following documents:

- Passport and Visa
- Proof of Qualifications
- Evidence of work experience, where applicable
- One passport-sized photograph

To Admissions Department

LCEM House, 15 Spray Street,
Woolwich, London SE18 6AP

Tel.: +44-2088546158 Fax: +44-2088547916

Email: admin@lcoem.com Web: www.lcoem.com





Course Information

English Language Programmes

General English Language

This programme is designed for students interested in developing their functional English skills from Beginners levels to Advanced levels combined with local culture. The course structure and materials used are developed in such a way as to cover the four main language skills (reading, listening, speaking and writing), vocabulary building, grammar and pronunciation. The programme duration is between 6 months and 1 year with option of seating for Trinity English Test or Cambridge University Esol Examination.

For those who want to give their English skills a boost in relatively shorter period of time, an intensive programme is available.

English Test Preparation

This programme is designed to assess the language ability of candidates who need to study or work where English is used as the language of communication. It is an intensive preparation course for UKBA approved English Language test and is aimed at helping students develop their English Language skills (reading, listening, speaking and writing) to the level necessary for them to succeed in the test. It simulates the relevant English test and is organised thematically using themes commonly found in the real test with timed practices at our language laboratory.

The programme includes 120 hours preparation course organized into 21 units. The first 6 units familiarises the student with the basic test types. Unit 7-9 consolidated student skills using more complex content, while the last 3 units use combination activities and practices which are very similar to the test itself. English Language examination options includes the International English Language Testing System (IELTS), Pearson etc

We recommend that students taking up UKBA approved English examination take a three-month preparation classes. Students who are sufficiently prepared can take shorter preparation classes. Examinations are held every month and applications must be made at least four weeks prior to the test date.

English for Business

This course is mainly designed to help business personnel or students to improve confidence and knowledge in the English Language skill (reading, listening, speaking and writing) within business and management context. It is ideal for those who want to achieve better communication, business writing, presentation, meeting management, negotiation and telephoning skills in a global English speaking Business environment.

This course is an upper intermediate to advance business English series with engaging authentic management training videos based around common business situation with pre-viewing, during viewing and post-viewing task to teach candidates how to deal with situations, such as reaching agreement while learning the language appropriate for business situation . The programme includes a 20 hours study over 2 weeks period and covers grammar, pronunciation, appropriate idioms, speech and speech styles, reports, and vocabulary activities and role play. There is no examination option for this programme, but progress report certificate and certificate of participation would be issued

Approved English Examination Centre

London College of Engineering and Management is an approved training and examination centre for:

- ESOL Skills for Life (Trinity)
- ESOL Skills for Life (Edexcel)
- Integrated Skills in English (Trinity)

✚ **Our courses are delivered by experienced and qualified teachers/tutors at affordable fees.**

✚ **Private classes are available for direct personal learning support at an additional cost.**

How to apply

Apply online or download LCEM application form from the website: www.lcoem.com

Completed application form should be returned with the following documents:

- Passport and Visa
- Evidence of work experience, where applicable
- One passport-sized photograph

To Admissions

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